

COURSE VARIATION FORM

Section 1 – Client Details

| | | | |
|-----------------|--|-------------|--|
| Name: | | Student ID: | |
| Email: | | Mobile: | |
| Current Course: | | | |

Section 2 – Change Details - Please provide details of course/s this application relates to:

| | | | |
|---|---|---------|-----|
| <input type="checkbox"/> I wish to cancel my course with Empyrean. I understand that may affect my student visa and attract a cancellation fee | | | |
| Withdraw Date: | / / | | |
| Withdraw Reason: | Please outline the reason for your request, i.e., wishing to change provider or cease studying in Australia | | |
| Do you require a release confirmation from Empyrean if you are changing provider? | <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| Student Signature | | Date: | / / |
| <input type="checkbox"/> I wish to Defer my study with Empyrean. I understand that deferral may affect my ability to finish the course within my current visa duration. I understand that I am liable to pay for a deposit before Empyrean processes the deferral on SMS and PRISMS | | | |
| Defer to Dates: | From: / / | To: / / | |
| Deferral Reason: | | | |
| Student Signature | | Date: | / / |
| <input type="checkbox"/> I wish to CHANGE to a different course within Empyrean. I understand that this may affect my study duration and tuition fees. | | | |
| Last intended study day | / / | | |
| Please outline which course do you intend to change to and reasons: | | | |
| Student Signature | | Date: | / / |

Student use only

Terms and conditions:

- Please make sure to submit supporting documentations with the Course Variation Form
- A meeting is required with Student Services once the form and supporting documents are submitted to our team
- The course variation form is only valid with supporting documentation. Failure to produce supporting documents within 10 working days after submitting this form will void the course variation request.
- Student will receive the course variation outcome in writing within 10 working days after the meeting