



## SIT50416 Diploma of Hospitality Management

### DHM 20\_ Term 1

Monday & Tuesday

Hospitality stream: 16th Jul 2018~4th Sep 2018

Cookery stream: 16th Jul 2018~4th Sep 2018

**Campus address:** EEI Campus: 18 Terrace road, Fremantle WA 6160

**8WEEKS**

**Location:** Class room 2

**Trainer:** Neil Rungassamy

**Code:** Full day class: (f) 9am – 5pm

	Unit Code and Unit Name	Date		
1	<b>SITXFIN004</b>  PREPARE AND MONITOR BUDGETS  <b>12 Sessions</b>	NO CLASS (f)		
				(f)
		Mon	16-Jul-18	(f)
		Tue	17-Jul-18	(f)
		Mon	23-Jul-18	(f)
		Tue	24-Jul-18	(f)
		Mon	30-Jul-18	(f)
2	<b>SITXMGT002</b>  ESTABLISH AND CONDUCT BUSINESS RELATIONSHIPS  <b>12 Sessions</b>	Mon	06-Aug-18	(f)
		Tue	07-Aug-18	(f)
		Mon	13-Aug-18	(f)
		Tue	14-Aug-18	(f)
		Mon	20-Aug-18	(f)
3	<b>BSBMGT517</b>  MANAGE OPERATIONAL PLAN  <b>10 Sessions</b>	Tue	21-Aug-18	(f)
		Mon	27-Aug-18	(f)
		Tue	28-Aug-18	(f)
		Mon	03-Sep-18	(f)
		Tue	04-Sep-18	(f)
4	<b>SITXFSA004</b> DEVELOP AND IMPLEMENT FOOD SAFETY PROGRAM  <b>8 Sessions</b>  ***Hospitality stream only NOT for Cookery stream	Fri	10-Aug-18	(f)
		Fri	17-Aug-18	(f)
		Fri	24-Aug-18	(f)
		Fri	31-Aug-18	(f)

TERM BREAK :5th Sep 2018~30th Sep 2018

**Public holidays: -**

Notes:

- (f) A full day is two sessions. Morning and afternoon
- Classes begin at 9am sharp.
- If you are running late/absent from your class, please contact your trainer before 9am
- Students who arrive more than 30 minutes late may not be allowed into class

ATTENDANCE IS MONITORED AND CALCULATED DAILY.

Please contact student services at [students@eei.wa.edu.au](mailto:students@eei.wa.edu.au) if you are have difficulties meeting your student attendance obligations.



## SIT50416 Diploma of Hospitality Management

### DHM 20\_ Term 2

Monday & Tuesday

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Education Institute

Hospitality stream: 1st Oct 2018 – 30th Nov 2018

Cookery stream: 1st Oct 2018 – 27th Nov 2018

**Campus address:** EEI Campus: 18 Terrace road, Fremantle WA 6160

**9WEEKS**

**Location:** Class room 2

**Trainer:** Neil Rungassamy

**Code:** Full day class: (f) 9am – 5pm

	Unit Code and Unit Name	Date
1	<b>SITXCCS008</b>  DEVELOP AND MANAGE QUALITY CUTOMER SERVICE PRACTICES  <b>18 Sessions</b>	Mon 01-Oct-18 (f)
		Tue 02-Oct-18 (f)
		Mon 08-Oct-18 (f)
		Tue 09-Oct-18 (f)
		Mon 15-Oct-18 (f)
		Tue 16-Oct-18 (f)
		Mon 22-Oct-18 (f)
		Tue 23-Oct-18 (f)
		Mon 29-Oct-18 (f)
2	<b>SITXGLC001</b>  RESEARCH AND COMPLY WITH REGULATORY REQUIREMENTS  <b>16 Sessions</b>	Tue 30-Oct-18 (f)
		Mon 05-Nov-18 (f)
		Tue 06-Nov-18 (f)
		Mon 12-Nov-18 (f)
		Tue 13-Nov-18 (f)
		Mon 19-Nov-18 (f)
		Tue 20-Nov-18 (f)
Mon 26-Nov-18 (f)		
3	<b>SITXHRM004</b>  RECRUIT SELECT AND INDUCT STAFF  <b>12 Sessions</b>  ***Hospitality stream only NOT for Cookery stream	Fri 26-Oct-18 (f)
		Fri 02-Nov-18 (f)
		Fri 09-Nov-18 (f)
		Fri 16-Nov-18 (f)
		Fri 23-Nov-18 (f)
		Fri 30-Nov-18 (f)

TERM BREAK : 1st Dec 2018~13th Jan 2019

**Public holidays: -**

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