

## EEI STATIONARY & EQUIPMENT LIST

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In order to complete your chosen qualification, a selection of stationary and IT equipment is required in addition to the training resources provided by the college. These items must be purchased separately by each student prior to course commencement and bought to every class.

Item	Requirements
1. Laptop, tablet or similar.	1.1. Device must have a physical keyboard attachment with separate keys for A-Z and 0-9 1.2. Operating System Microsoft Windows 7 or newer Apple MacOS 10.10 or newer 1.3. All modern browsers will be suitable. Internet Explorer, Edge, Google Chrome, Mozilla Firefox, and Safari 1.4. Word, Excel, PowerPoint/ Office 365/ Google Docs 1.5. Security Software highly recommended
2. Pens	2.1. Blue, Black, Red
3. Highlighter	3.1. Green, Yellow, Orange
4. Correction fluid/Tape	
5. Notebooks	5.1. x 2 ruled paper
6. Manila folders	6.1. x 5
7. Lever Arch File	7.1. x 1
8. USB	8.1. USB Minimum 4 GB capacity